

School Tours Policy

School Tours may be arranged by class teachers and/or subject coordinators in consultation with the school principal/deputy principal.

General regulations regarding school tours:

- Children wear their school uniform or school tracksuit.
- Children remain seated with their seatbelt fastened at all times while travelling on the bus.
- Children are not permitted to eat on the bus.
- The children tidy the bus before they leave it at the end of the tour.
- The school Code of Behaviour applies on tours.
- The school policies on mobile phones and jewellery apply on tours.

These items are not allowed on school tours:

- Electronic/interactive gadgets
- Money
- Make-up/Jewellery

Informing Parents:

Parents are notified in advance of the following:

- (a) Itinerary & Timetable
- (b) Cost
- (c) Special clothing necessary
- (d) Lunch
- (e) Teachers will not be responsible for any loss of childrens' valuables (i.e. cameras etc).

Payment:

A request for payment is issued to parents through the 'Aladdin' payment system. Payment should be submitted before the tour date.

Permission:

Parents are asked to sign a permission slip. The school cannot include a child in the tour unless we have written permission from a parent/ guardian.

Helpers:

The class teacher may invite parents/ other suitable adults to assist with supervision on a school tour. Helpers must be garda vetted